Ever Alert/Ever Safe Event Safety Checklist
Greater Hudson Valley Council

Unit. _____ Event Date: _____

Event Type: ☐ Campout ☐ Special Event ☐ Unit Meeting (See Unit Meeting Checklist, below)

Event Title: _____

Event Location: _____

Question 1. Is Everyone Prepared to Spot and Prevent Physical and Emotional Abuse?		
☐	Unit Leaders	All unit leaders are registered and YPT trained. (Exception permitted for Cub, Webelo, & Arrow of Light Parents.)
☐	Transportation Drivers	Drivers Briefed on YPT Requirements

Question 2: Is Everyone Constantly Alert to and Aware of Safety Responsibilities?		
☐	Safety Moments Used (List)	
☐	Event Leaders Briefed on Activities Safety Responsibilities	

Question 3: Are Our Planned Activities Safe for Our Age Group?		
	Key Event Activities	**Activity Permitted/Safety Requirement(s)**
☐		
☐		
☐		
☐		
☐	Campout Safety Checklist	Completed, if Appropriate

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Question 4: How Do We Make Sure We've Covered Everything?		
☐	Supervision Available	
☐	Assessed Risks	
☐	Fitness and Skill of Youth	
☐	Equipment and Environment Checked	

Question 5: Can We Transport Everyone Safely?		
☐	Transportation Drivers	• Verify licensed, required insurance, and current vehicle inspection. • Provide drivers with Transportation Safety Checklist
☐	Commercial Transportation	Any contracted commercial transportation is licensed and has appropriate insurance.

Question 6: What if We Are Caught in an Active Shooter Situation?		
☐	Violent Intruder	• Ensure exit routes for Run, Hide, Fight CDC protocol communicated at each event, as appropriate. • Communicate where to gather if everyone must run and what to hear before coming out of hiding.

Question 7: Who Do We Go to For Safety Guidance and Answers?		
☐	Contacted Our District Safety Champion, if Necessary	https://www.sccbsa.org/safety

Note: Complete and retain this checklist to show proof of Ever Alert/Ever Safe Program use for recognition.

Unit Meeting Safety Checklist

Units Review the SAFE Checklist to Address:

- ☐ Safety Moment Planned/Delivered
- ☐ Sufficient Qualified Unit Leaders Available
- ☐ Activities are Age-Appropriate/Safety Addressed
- ☐ Meeting Facility Exit Routes Checked
- ☐ Meeting Facility Checked for Hazards
- ☐ Siblings' Safety/Supervision Addressed