

GREATER HUDSON VALLEY COUNCIL CAMPS

RIFLE RANGE INSPECTION CHECKLIST

Check list to be conducted prior to shooting activity by the Range Safety Officer (RSO).

- Raise Range Flag
- Check gates: leading to firing line, leading to targets, leading to spectator area
- Check behind backstop for encroachments or damage
- Check and install safety curtain when using BB guns
- When using BB guns rake wood chips to fluff-up impact area behind targets
- Only adults permitted to handle 22 cal. rifle bullet traps, wash hands afterwards
- Inspect bullet traps - fasteners tight, target backing serviceable, steel undamaged
- Seeing that no targets are hung directly on the back stop
- Reactive targets are prohibited
- Shooting tables - legs locked in place, fasteners tightened, clean
- Shooting stools - legs locked in place, fasteners tightened, clean
- Shooting mats (if required)
- Inspect shooting/safety aids – clean eye & ear protection, sandbags intact
- First Aid Kit available
- Review Emergency Plan
- Range rules posted
- Supplies – targets, push pins, pens, hand cleaner
- Trash can
- Brass bucket
- Inspect rifles – actions, safeties, clear barrels, sights, sight screws (see manufacture info)
- Ammunition – 22cal. standard velocity round nose bullets, loading blocks.
- Conduct 30-minute BSA Safety Briefing as appropriate in accordance with the BSA Shooting Sports Manual.

Comments: _____

Range Location (circle one): **Camp Bullowa** **Camp Nooteeming**

Range Inspection completed by: _____

Signature of RSO: _____

Date: _____

RANGE CONTROL OF FIREARMS

Issuing of Firearms

- The Certified NRA Rifle Instructor (RI) will accompany the Unit Leader (UL) and will arrange with the Camp Ranger (CR) or the Range Master (RM) to draw rifle(s) from range control.
- The RI shall inspect rifles – actions, safeties, trigger pull, clear barrels, sights, sight screws (see manufacture info).
- The UL will list the serial number and condition of rifle(s) drawn from range control. The UL, RI and the CR or RM shall sign the Equipment Manifest. Copies of the form are available at range control.
- If any ammunition is issued, the number of rounds will be entered on the form.
- The RI will also draw the cleaning equipment.

Return of Firearms

- The UL is responsible to see that the range is policed, and all trash removed.
- The range will be inspected by CR or RM at the end of the range use.
- The RI and the UL shall return the rifles to the CR or the RM at range control.
- Ammunition not expended will also be returned to range control.
- Spent brass is to be returned to range control.
- All rifles are to be cleaned and oiled. Return cleaning supplies.
- Any mechanical problems must be reported on the form.
- The RI will turn in the following paperwork:
 - Equipment Manifest
 - The Range Inspection Report
 - The Safety Briefing Roster
 - The RSO Log
- Any damaged or missing rifles will be charged to the Unit.
- Any incidents or violations of safety protocol shall be reported.

CAMP EQUIPMENT MANIFEST

Unit #/Community: _____ Date: _____

Council: _____ District: _____

Rifle	Serial #	Caliber	Stock	Barrel	Front Sight	Rear Sight	Safety	Bolt	Bore	Trigger Pull	Returned
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											

We, _____ (UL) and _____ (RI) have inspected the above rifles and noted their condition. Furthermore, we agree to return the equipment in a similar or better condition.

(UL) _____ (RI) _____

Equipment was verified by the CR or RM: Issued ____, Returned ____, (CR or RM) _____